



The Austin Independent School District

Reopening Plans for the 2020–21 School Year

August 11, 2020

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Better Together

Preparing for the 2020-21 school year has been a collaborative effort among students, staff, families, and our community. Throughout our planning, we have listened, learned, planned, and adjusted as we prepare to welcome students, staff, and families back to Austin ISD on September 8. We know that as a community, we will rise to the challenges this school year may bring.

We continue to be committed to ensuring the health and safety of the entire AISD community.

Ensuring the health and safety of our school community continues to be our priority as we prepare for the 2020-21 school year. With this in mind, Austin ISD's Reopening Task Force has reviewed possible structures for the reopening of schools, considered our local COVID-19 context, and been guided by our federal, state and local governing bodies. Additionally, the many voices of students, families and community members who have engaged in this process through participating in the task force, sharing their thoughts during a conversation circle or Facebook Live session, and using the [Let's Talk](#) platform have shaped and informed the work of the task force and the reopening plan.

Throughout our planning, we have been committed to our guiding principles:

- **Maintain the health, wellness, and safety of the entire school community.**
 - Flexibility for our most at-risk students, staff, and families
 - Compliance with social distancing recommendations and Personal Protective Equipment (PPE) as required
 - Preparedness for responding to local, state, and federal orders
- Commit to developing equitable and innovative re-opening approaches that meet the academic and social-emotional needs of all students
- Support all staff to adapt and respond to the instructional and operational needs of all stakeholders
- Secure a strong financial and operational future
- Sustain open communication with the Austin ISD community

In Austin ISD, we are fortunate to have engagement from so many who are a part of our school community. The willingness of our community members to share their thoughts and ideas, provide feedback, and champion our school district has been instrumental in making decisions that we know impact so many people during this uncertain time. We thank our community for the continued support, understanding, and flexibility.

The plan that follows encompasses what Austin ISD intends to do based on the most current available information regarding our local health conditions, guidance from federal, state, and local entities, and feedback from the Austin ISD community. **Please know these plans will be modified in response to the ever-changing health conditions and guidance we receive.** We will continue to communicate these changes to the community as they occur. For the most current information, please refer to our [COVID-19](#) web page regularly.

We look forward to welcoming back our students, staff, and families as we all return to learn on September 8!

Academic Calendar

We will begin the 2020-21 school year on September 8 learning remotely. For the first four weeks of school, from September 8 through October 5, any student who does not have access to the technology necessary to take part in remote learning, may access on-campus learning. For students without access to technology whose families prefer that they learn from home, Austin ISD will provide an alternative such as paper instructional packets.

Beginning, October 5, all families will have a choice between on-campus learning or continued remote learning. During the weeks of October 5 through October 30, campuses will phase-in all students who have chosen to return for on-campus teaching and learning. This plan could change based on the local health conditions at that time. However families choose for their children to learn, we are looking forward to welcoming students and families back to school!

We will continue to monitor updates from the Texas Education Agency (TEA) and local health authorities to inform our decisions to keep students, families, and staff safe. Please know that the plans shared in this document may change in the coming weeks. For the most updated information, please refer to our [COVID-19](#) webpage.

Teaching & Learning

Beginning on day one, Austin ISD will ensure that we are ready to smoothly transition between on-campus teaching and learning and at-home teaching and learning as our local COVID-19 conditions change. To keep students and staff safe while at school, social distancing and mitigation measures will be put in place. This will include having fewer students on campus each day, screening staff and students as they arrive at school, requiring that students and staff wear a face covering, and limiting the number of visitors to a campus.

We are committed to ensuring that all students receive the support and services they need. We understand the importance of choice for families, so families will be able to choose how their children will learn. Once on-campus learning resumes, parents will be able to choose between 100% at-home remote learning and 100% on-campus learning. No matter what a family chooses, there is a place for every student in Austin ISD. We will offer robust and engaging instruction in a supportive and learner-centered environment. Below are the instructional models we are preparing for at this time:

On-Campus Learning

During the first four weeks of school, on-campus learning occurs when students who do not have access to technology at home are physically in a classroom where they engage in learning with social distancing and health and safety measures in place.

At-Home Distance Learning

Distance teaching and learning occurs when the learner and teacher are separated by distance and either meet online at an agreed-upon time (synchronous), or the student receives instructions for learning and completes their daily assignments at a time that works for them (asynchronous). The teacher and student do not meet in a traditional physical classroom setting.

Two weeks prior to the date that on-campus instruction will resume, families will be asked to select their preferred model for each child. Families will have the flexibility to change their choice(s) as the school year progresses. As stated before, all models will be adjusted as needed based on guidance from federal, state, and local governing bodies and local health conditions. Additional information about what can be expected regarding instruction is included in the following section.

Instructional Overview - Engaging Students in Learning

Austin ISD is committed to ensuring that all students receive TEKS-aligned, robust, and engaging instruction whether delivered on campus or remotely. Following is information regarding what families can expect teachers to do regarding teaching and learning:



- Implement research-based, best instructional

practices in on-campus and remote online instruction settings.

- Prioritize instruction on essential standards (what students need to know by the end of the year in order to be prepared for the next grade level) for each grade level and in each subject or course.
- Deliver lessons in every subject area and course. The progression of learning will address the following questions:
 - What are students expected to know and be able to do based on the essential standard?
 - How will we know if a student learned the essential standard?
 - How will we respond if a student did not learn the essential standard?
 - How will we extend the learning for a student who has mastered the essential standard?
- [Special Education](#): Provide support for special education students that aligns with their Individual Education Plan (IEP). Teachers will provide modifications and accommodations and stay in close contact with parents regarding progress.
- [Dual Language](#): Provide instruction in both program languages according to the language allocation plan in support of the goals of biliteracy and bilingualism, high academic achievement, and positive cross-cultural competence.
- Differentiate instruction to ensure that every student is receiving what he or she needs to be successful.
- Incorporate [Social-Emotional Learning](#) (SEL) strategies and specific lessons into their instruction.
- Use a student goal-setting process with students so they understand their own progress toward mastering standards.
- Provide regular feedback on and progress monitor student work to ensure they are making progress on the essential standards.
- Record grades, according to board policy, in every subject area and course.
- Provide a full report card with grades.
- Hold “office hours” when teaching in the remote setting. These times are an additional opportunity for students, teachers, and families to connect.
- Call, email, and use other communication methods, along with other staff members, to connect regularly with families.

To ensure the delivery of a high-quality, rigorous learning experience for all our students, groups of Austin ISD instructional coaches, and members of the technology design team are developing exemplar lessons aligned to the essential standards. These will be available to all core content teachers in grades Pre-K–12 during remote online learning and on-campus instruction, and may be enhanced/adjusted based on a teacher's personal style and students' needs. The information shared provides instructional highlights, but is by no means inclusive of

everything that will be provided to accomplish our goal of ensuring success for all Austin ISD students.

While we continue to work toward every student having access to a device and the Internet, we also will continue to provide an alternative to online learning for students without access. This will include the delivery of instructional packets and/or instructional resources with an assignment list for each week of remote instruction.

Instructional Platform

During the spring semester, teachers, students, and families found multiple ways to connect and ensure that teaching and learning continued through the end of the school year. Various instructional platforms were used as everyone adjusted to our new way of attending and engaging in school. We understand that for some, particularly our families with students at all three levels—elementary, middle, and high school—keeping up with multiple platforms was a challenge. We are happy to announce that beginning with the 2020-21 school year, all schools and all teachers will be using BLEND (also known commercially as Canvas) as the main electronic platform to allow families, students, and teachers to communicate regarding lessons, assignments, and other learning expectations. In grades Pre-K–2, Seesaw will be available as an additional resource that teachers can link to BLEND.

The consistent use of BLEND across all classrooms in Austin ISD will enhance connectivity and engagement for all. Parents and caregivers will be able to monitor their student’s courses, including assignments, announcements, grades, and feedback. Families will also be able to communicate directly with their children’s teachers and view upcoming assignment due dates and scheduled events and activities using the BLEND calendar.

Technology and Internet Access

This past spring, Austin ISD provided Chromebooks to all students in grades 3–12 for use while enrolled in the district. We are currently in the process of acquiring and preparing 24,000 iPads for students in Pre-K through second grade. We have also obtained 10,000 WiFi hotspots for families who do not have access to the Internet.



To get this technology to families who need it, we have created an Austin ISD Cloud Technology Distribution tile for both staff and families. Through this tile in the Parent Cloud, families will be able to submit device requests and

monitor status. Families who are not able to use the Parent Cloud can contact their campus, and campus staff can log the family’s request in the Austin ISD Staff Cloud. We encourage parents to provide this information as soon as possible so that students can receive technology support as soon as it becomes available.

To help families prepare for this system, we encourage them to set up their Parent Cloud accounts. Families can ask their school office staff to send a “FastPass” email to the parent email address on file, or they can click on the "Parent Cloud Account Creation" button at my.austinisd.org. Families can also contact the Parent Support line for assistance at 512-414-9187, Option 6.

As mentioned previously, while we continue to work toward every student having access to a device and the Internet, we will continue to provide an alternative to online learning for students without access. This will include the delivery of instructional packets and/or instructional resources with an assignment list for each week of remote instruction.

Sample Schedules for Remote Learning

Being mindful of the guidance from the Texas Education Agency ([TEA](#)), Austin ISD has developed draft sample schedules for elementary, middle, and high school for remote instruction. These schedules are being provided as general samples. They will be adjusted as needed by campuses. Secondary students will receive their schedule from their assigned school as the beginning of the school year approaches, and elementary school students will receive their schedules on the first day of school.

Helpful Definitions	
Synchronous Instruction	<p>Synchronous instruction requires students and teacher to be present at the same time online.</p> <p>Examples</p> <ul style="list-style-type: none"> ● Live interactive classes with students and teachers participating in real time ● Teacher-supported work time on video conference calls ● Scheduled and online tests
Asynchronous Instruction	<p>Asynchronous instruction does not require students and teacher to be present online at the same time</p> <p>Examples</p> <ul style="list-style-type: none"> ● Self-guided online courses with intermittent teacher instruction ● Pre-assigned work with formative assessments on paper or in learning system such as BLEND (Seesaw will be available as a resource for Pre-K–2 grades) ● Pre-recorded videos of instruction

Sample 3rd- through 5th-Grade Daily Schedule for a 100% At-Home Remote School Day (6th-grade at elementary will be similar with the inclusion of band and orchestra.)

Synchronous		Asynchronous	
Time	Instructional Activity		
20 minutes	Synchronous Morning Message and SEL Focus of the Week		
30 minutes	Language Arts/Social Studies - Whole-Group Lesson		
30 minutes	Language Arts - Independent Practice		
30 minutes	Social Studies		
45 minutes	Special Areas (Music, Art, Physical Education)		
30 minutes	Math - Whole-Group Lesson		
30 minutes	Math - Independent Practice		
15 minutes	Science - Whole-Group Lesson		
30 minutes	Science - Lab and Independent Practice		
10 minutes	Brain Break & Transition (Will be scheduled when needed in the campus-specific daily schedule.)		
30 minutes	Lunch		
90 minutes	Intervention/Small Group Instruction		
30 minutes	Flexible Independent Practice - Reading, Math, Science		

Note: 3rd-5th grades will be taught with a combination of asynchronous and synchronous learning opportunities with a minimum of 90 daily synchronous minutes; 6th grade will be taught with a minimum of 120 synchronous minutes

Sample DUAL LANGUAGE 3rd- through 5th-Grade Daily Schedule for a 100% At-Home Remote School Day

Synchronous		Asynchronous	
Time	Instructional Activity		
20 minutes	Synchronous Morning Message and SEL Focus of the Week		
30 minutes	Spanish Language Arts / Social Studies Whole-Group Lesson		
30 minutes	Spanish Language Arts / Social Studies Independent Practice		
45 minutes	Special Areas (Music, Art, Physical Education)		
30 minutes	Math Whole-Group Lesson		
30 minutes	Math Independent Practice		
30 minutes	English Language Arts Whole-Group Lesson		
30 minutes	English Language Arts Independent Practice		
10 minutes	Brain Break & Transition (Should be placed when needed in the daily schedule.)		
30 minutes	Lunch		
30 minutes	Science Whole-Group Lesson		
30 minutes	Science Lab and Independent Practice		
45 minutes	Intervention/Small Group Instruction (Language of Instruction)		
30 minutes	Flexible Independent Practice - Reading, Math, Science (Language of Instruction)		
KEY	<ul style="list-style-type: none"> ● Spanish Language of Instruction ● English Language of Instruction ● Language of Instruction 		

Note: 3rd-5th grades will be taught with a combination of asynchronous and synchronous learning opportunities with a minimum of 90 daily synchronous minutes; 6th grade will be taught with a minimum of 120 synchronous minutes

Sample Secondary Weekly Schedule for 100% At-Home Remote School Day	
Synchronous	Asynchronous
Time	Instructional Activity
9:00-9:15	Advisory
9:15-10:15	English - 60 min
10:15-11:15	Math - 60 min
11:15-11:30	Morning Break
11:30-12:30	Science - 60 min
12:30-1:15	Lunch Break
1:15-2:15	Social Studies - 60 min
2:15-3:15	Elective 1 - 60 min
3:15-3:30	Afternoon Break - 15 minutes
3:30-4:30	Elective 2 - 60 min

Note: 180-240 minutes a day will be synchronous instruction; times will vary from campus to campus

For a complete set of sample schedules, see Addendum A (page 28).

Special Education Student Support

Each student’s special education service provider will carefully review the student’s Individualized Educational Program (IEP) which is developed considering the individual needs and present levels of academic and functional performance. This will include consideration of each student’s goals, accommodations/modifications, supports, services, and as appropriate the regular education remote learning activities.

Special Education teachers, speech therapists, and service providers are required to offer support and services in accordance with each student’s IEP. Each student’s Admission, Review, and Dismissal (ARD) committee, which includes the parents or guardians as integral members, will have the ability to modify the student’s IEP as appropriate for the virtual instructional context.

The district has provided special educators with evidence-based instructional materials and online instructional curriculum to meet the unique needs of students. Also, teachers will use a variety of strategies and approaches to meet the individualized needs of students with disabilities to implement the IEP.

Multilingual Education

Austin ISD will provide students identified as emergent bilingual with instruction by certified bilingual and/or English as a Second Language (ESL) teachers. Students in Dual Language programs will be provided a balance of Spanish (or Mandarin or Vietnamese) and English remote instruction according to the program design. In some cases, they will have a different

teacher for each language.

Bilingual and ESL teachers will use instructional strategies to help emergent bilingual students successfully learn grade-level content. Emergent bilingual students will be given regular opportunities to develop all four language domains—listening, speaking, reading, and writing—using both technology tools and non-technology activities.

Participation in UIL Activities

Austin ISD, in collaboration with University Interscholastic League (UIL), will continue to follow local and state health orders and monitor guidance from the Centers for Diseases Control and Prevention to determine any potential modifications to current plans.

Athletics

Each campus will have specific information around its athletic practice schedule and season. Similar to summer strength and conditioning activities, practices and contests will follow protocols established by UIL, TEA and Austin ISD. In-season and off-season activities will follow the most current guidelines available. Guidelines for coaches, visitors, and students are as follows:



- Coaches will provide an orientation of protocols and expectations for students at the beginning of their season(s) and reinforce this information as needed.
- Athletic equipment and uniforms will be issued to athletes. Students will be responsible for daily washing of practice uniforms. Game uniforms will be laundered at the direction of the coach.
- Equipment used during practices will be disinfected before, during, and after practice sessions.
- Practice areas will be disinfected throughout and at the end of each day, and athletic areas will be frequently disinfected during the week.
- Athletics staff will monitor students before, during, and after practices/workouts to ensure effective use of school protocols.
- Visitors will not be allowed to attend a practice unless an appointment is made with the coach in advance.
- Students will provide their own water bottles, drinks, or prepackaged food and they will not be allowed to share these items.
- Students are asked to bring a reusable water bottle to practice.

- Staff and students must wear face coverings while inside locker rooms, meeting rooms, training rooms, and other areas where groups may congregate.

Fine Arts

After discussing marching band season with high school band directors, and in consideration of the current and projected community health and safety for the city of Austin and Travis County, our Austin ISD Fine Arts Department made the difficult decision that Austin ISD marching bands will suspend all competitive activities for the fall 2020 season. This decision has also been made knowing other school districts in Texas have done the same, all due to concerns of the spread of COVID-19.

Band directors will continue to plan noncompetitive rehearsals and performances in a manner that promotes the guidelines we receive from the TEA, UIL, and others. In the meantime, we eagerly await information from TEA and UIL with guidelines regarding marching band presence at football games and other community events.

Families should contact their student's campus for specific information around virtual summer marching band opportunities and other details. Each campus and director will communicate further details, including information on physicals, to their members and families directly.

Austin ISD will continue to monitor TEA guidance and local health orders and consider our community when making decisions about UIL activities. More information and updates regarding the UIL modifications to the 2020–21 UIL calendar and COVID-19 risk mitigation guidelines can be found at the [UIL website](#).



On- and Off-Campus Activities and School-Wide Events

At the onset of on-campus instruction, Austin ISD will implement temporary guidelines regarding on-campus and off-campus activities, as well as school-wide events. As our local health conditions improve and relevant guidance is received, we will adjust our plans. For now, the following guidelines are in place.

On-Campus Activities	<ul style="list-style-type: none"> ● No in-person assemblies or gatherings for students or staff until further notice ● Meet the teacher, back-to-school night, and parent conferences will be held remotely ● Performances will be held remotely ● After-school clubs and activities may continue via remote platforms ● PTA events will be held remotely
Off-Campus Activities	<ul style="list-style-type: none"> ● Student participation in academic contests (robotics, Math Pentathlon, STEM events, science fair) will only be attended if the organizing entity provides clear guidance regarding health and safety measures aligned with district guidance. ● Virtual field trips are recommended. ● In-person, off-campus field trips are not allowed until further notice. ● High school students learning on campus will not be allowed to leave campus for lunch or during an off-period.
School-Wide Events	<ul style="list-style-type: none"> ● Until further notice, schools are not allowed to plan large events such as all-school assemblies, social events, pep rallies, or fundraising events that bring groups of more than 10 people together. ● To ensure there are no large gatherings on school grounds, all school-wide events will be held virtually, including awards assemblies, fundraising events, schoolwide performances, and field days, until guidelines change. ● Administration will follow all district and UIL guidelines in regard to sports events, sports practices, and fine art events and rehearsals.

Student Registration

Returning Students

For families registering students returning to Austin ISD, a Parent Cloud account must be created before you can access the online registration system. To create a Parent Cloud account,

visit my.austinisd.org.

Only parent/guardian contacts are able to use the online registration system. If you have any questions or need assistance with the Parent Cloud or [online registration](#), please contact your child's campus or call Parent Technology Support at 512-414-9187.

All returning students who have had a recent change of address should submit proof of residency to the campus when returning to school. Please note that additional documentation may be requested by the campus to complete enrollment if those documents are not attached electronically during this online registration process.

New Students

For families registering students new to Austin ISD, students can be registered online or by a paper packet submission by using our Curbside service. For online, a Parent Cloud account must be created, my.austinisd.org.

Only parent/guardian contacts are able to use the online registration system. If you have any questions or need assistance with Parent Cloud or Online Registration, please contact your student's campus or call Parent Technology Support at 512-414-9187.

Families registering students new to Austin ISD will need to provide the following documentation at the child's campus:

- Child's birth certificate
- Child's social security card (optional)
- Child's immunization records
- Child's withdrawal form/last report card (if applicable)
- Parent/guardian photo ID
- Proof of guardianship (if applicable)
- Proof of residency

Pre-registration is important to enable the schools to be better prepared to receive the family and the students. Pre-registration also allows the student to be better prepared to have a successful beginning of the school year. For students in grades 6–12, it allows time for the counselor to work with the student to select course electives that interest the student. For students who need additional support services such as special education or English language learning, pre-registration allows us to assess and make plans to provide those services.

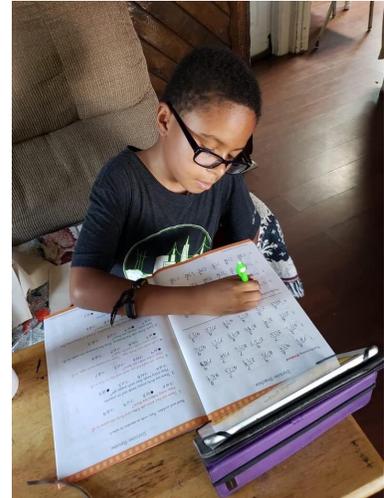
Please note that additional documentation may be requested by the campus to complete enrollment if those documents are not attached electronically during this online registration process.

Curbside Services

Campuses will be providing curbside services to allow for a contactless environment for needs such as student registration, dropping off student homework or medications, or picking up a student during school hours for an appointment, thus eliminating the need to enter campus facilities. Families can check campus websites for additional information.

Attendance

Attendance is important to promote student engagement in learning. Beginning in the 2020–21 school year, students who engage in on-campus or remote learning, such as attending a virtual Zoom class or completing and submitting assigned work independently, are considered engaged. All classes will have attendance posted to indicate students were “present” to reflect participation. Our teachers will work with families and students to ensure that instruction is delivered and students are engaged in coursework no matter the method of delivery.



Child Care

In an effort to support Austin ISD staff and families, child care for infants, toddlers, and school age children will be available at many Austin ISD campuses. Most programs will resume when school begins. Financial assistance will be available for families in need. For more information, please visit the AISD Covid-19 child care website at: <https://www.austinisd.org/staff/covid19/child-care>.

Additionally, Extend-A-Care YMCA will provide child care at many Austin ISD campuses for families. For more information, please visit the [Extend-A-Care YMCA website](#) or call 512-236-9622. Most programs will resume when school starts, and financial assistance is available for families in need.

Physical Environment - Safety Protocols

Austin ISD is working to ensure we maintain the health, wellness, and safety of the entire school community. Our operations team is working with campus and district leaders to ensure that compliance with social distancing recommendations, PPE, and campus safety is aligned, and we are prepared to respond to local, state and federal orders. Each campus will:

- Train all Austin ISD employees to follow health and safety protocols.

- Ensure all campuses have allotment of PPE and cleaning material on-site each week.
- Provide each classroom with hand sanitizer and disinfectant wipes.
- Provide all campuses with no-touch thermometers.
- Conduct daily health screenings for students, staff, and visitors before entering campus.
- Modify daily cleaning schedules to ensure each space is sanitized and disinfected multiple times a day; and deep cleaning of campuses once a week.
- Install plexiglass in the front offices of all campuses.
- Discontinue on-campus events until further notice. We will continue to follow local health orders.
- Disable all water fountains at all Austin ISD campuses and facilities until further notice.

Arrival and Dismissal Procedures

Please check campus websites or call the campus office for specific information about how the campus will be addressing arrival and dismissal of students.

A few general guidelines include:

- Possible staggered start and end times.
- Health screenings for all students and staff before entering the building.
- Implementation of social distancing practices.



Transitions

Transition between classes will vary among levels (elementary, middle, and high school) and by campus. Size of campus and number of students will determine the number of transitions students experience. Campus plans should be reviewed together by families so that everyone understands what it will look like when moving around the campus. Protocols for transitions could include the following:

- Use of markers in the hallways to ensure social distancing
- Adherence to one-way traffic on each side of the hallway
- Expecting students to keep their hands to themselves and to not touch other people, walls, floor, etc.

Non-Classroom Spaces

The use of outdoor learning environments is encouraged to support social distancing recommendations, reduce COVID-19 transmission risk, enhance academic outcomes, provide hands-on learning opportunities, and improve mental health/stress management. For every age group from PreK to secondary, health authority guidance recommends that schools utilize outdoor spaces when possible as a high priority strategy for returning students to schools with physical distancing measures in place.

Protocols for Cleaning and Disinfecting

Austin ISD will implement and follow robust cleaning procedures:

- Clean high touch surfaces multiple times a day to include door knobs, push bars, front office countertops, desk tops, classroom student desk, tables, sink areas, countertops, cafeteria tables, hand washing areas, restrooms, shower locker areas, gym matting, weight rooms, stairway rails, bleacher rails, drinking fountains, computer keyboards, library countertops, book return areas, tables and all other touch points.
- Clean the entire campus daily
- Deep clean entire campus weekly
- Provide disinfection stations to be located at campus entry points
- Wipe down of all areas before and after use
- Disinfect commonly used surfaces and areas frequently
- Install signage communicating effective sanitation measures
- Educate staff on proper hygiene and cleaning procedures

Health and Safety Protocols

Austin ISD continues to focus on the health and safety of our school community. We are designing health and safety protocols to minimize the exposure and spread of COVID-19 to students and staff, such as managing student and staff arrivals at school, maintaining safe social distancing, requiring students and staff to wear face coverings, and increasing other healthy habits while in school buildings and other facilities.

Social Distancing Measures

Aligned with [CDC recommendations](#) and the [TEA guidance](#) for social distancing as a strategy for slowing the spread of the COVID-19 virus, Austin ISD will implement social distancing measures at all schools and district facilities. Austin ISD intends to follow CDC recommendations regarding social distancing. The CDC considerations for schools states, “Space seating/desks at least 6 feet apart when feasible.”

We understand that this paints a different picture of school than we are accustomed to, however we know that social distancing measures will help to keep our students and staff safe while at school and work. The following social distancing measures will be implemented:

- Providing all schools with a graphics package to indicate 6 feet distancing
- Placing visual reminders in classrooms and throughout common areas to maintain 6 feet social distancing wherever possible
- Placing markers at all entrances to ensure social distancing is maintained

- Spacing seating/desks at least 6 feet apart when feasible
- Turning desks to face in the same direction (rather than facing each other), or have students sit on only one side of tables, spaced apart

Visitors on Campus

Visitors to campus will be limited to visits required for essential operational or instructional business. Essential operational business includes, and is not limited to, services required to ensure the smooth continuation of campus operations such as food services and servicing mechanical systems. Essential instructional business includes, and is not limited to, services from providers to meet the identified goals of a student's IEP.

Virtual meetings will be used whenever possible in order to limit campus visitors. Additionally, campuses will provide curbside services to allow for drop-off and pick-up of materials or supplies needed by students. When visitors do come into a school building, specific guidelines will be followed:

- All visitors will be required to wear a face covering aligned with the specifications provided in the face coverings section (page 22) of this document
- All visitors will be required to screen for COVID-19 as described in the screening section (page 21) of this document
- If visitors have COVID-19 symptoms, or are lab-confirmed with COVID-19, they must remain off campus until they meet the criteria for returning to a school building or other district facility as described (page 25) in this document
- Parents are encouraged to take advantage of the curbside services available at schools; except for business deemed essential by the campus administration, parent visits will be limited; lunch visits, dropping off of student supplies, materials, and personal items, and observing in a classroom are not considered essential visits at this time
- After passing the screening and upon entering a school building, visitors must stop at the front office and stand behind the plexiglass shield when speaking with the office staff
- Volunteers are not allowed to visit campuses at this time, including mentors, guest speakers, parents, and others
- Central office staff must limit their school visits to one school per day and are discouraged from visiting classrooms
- Approved partners and providers that provide direct student services or a specified district function must limit their school visits to one school per day

Screenings

All staff, students, and visitors will be required to screen for COVID-19 symptoms before coming

onto a campus or other Austin ISD facility each day. Staff, students, and visitors may self-screen by using the Austin ISD application available on any smartphone or tablet. Both on-site and self-screening will include staff, students (parents and caregivers administering), and visitors taking their own temperature and answering a series of questions (listed below). Based on the responses to the screening questions, the Austin ISD application will display either a **green ✓** or a **red X**. Upon arriving at the campus or facility, staff, students, and visitors will show their screening results and will be allowed to enter if a **green ✓** is displayed. If a staff member, student, or visitor receives a **red X**, they must stay at home. Parents/guardians will be able to show screening results for their student.

For staff, students, and visitors that are not able to access the screening application, on-site screening will be available and required. In an effort to mitigate the spread of COVID-19, when possible, in-person health screenings for students and visitors will take place while they are in their vehicles.

Staff and secondary students that need to be screened on-site will be screened by having their temperatures taken and answering a set of questions. Elementary students that need to be screened on-site will be screened by having their temperatures taken only.



Screenings, whether on-site or self-administered, will:

- Include a temperature check (done with an infrared, “no-touch” thermometer on site)
- Include a series of four screening questions (same questions for students, staff, and visitors)
 - What is your temperature? (100.0 or above is considered feverish)
 - In the past 24 hours, have you had or have you felt like you have had any of the following symptoms that are NOT related to any underlying medical condition:
 - Fever?
 - Chills?
 - Cough?
 - Shortness of breath or difficulty breathing?
 - Fatigue/have been unusually tired?
 - Headache?
 - New loss of taste or smell?
 - Sore throat?
 - Congestion or runny nose?
 - Nausea or vomiting?
 - Diarrhea?
 - Not feeling well in general?
 - In the last 24 hours, has anyone in your household tested positive for COVID-19

- or had any COVID-19-related symptoms (any symptoms listed above)?
- In the last 24 hours, have you been in close contact or around anyone else that has tested positive for COVID-19 or has had any COVID-19-related symptoms (any symptoms listed above)?

When students and visitors are asked if they have symptoms, they will only be required to provide a “yes” or “no” response to the overall statement and will not be asked for specific symptom confirmation. School systems are not entitled to collect information during screening on the specific health information of an individual beyond that they are symptomatic, and Austin ISD will adhere to this regulation. If a student or visitor fails the on-site screening by answering “yes” to any of the four questions, he/she will be sent home immediately.

Any student, staff, or visitor that fails the health screening must remain at home until he/she meets the criteria for returning to work or school as noted in the Criteria for Returning to School or Work After a Confirmed or Suspected Case of COVID-19 section.

Visitors who drive or walk to campus to drop-off or pick-up a student will not be required to screen as long as they do not approach the building.

Face Coverings

Austin ISD is following CDC guidance for schools regarding the use of face coverings as described below:

- Wearing a face covering will be required for all students, staff, and visitors while on Austin ISD grounds
- Staff conducting health screenings will be required to wear face masks and face shields
- Elementary Students:
 - All students are required to wear a face covering
 - Grade 2 and below required to wear a face shield; a face mask can be worn in place of a face shield at these grade levels
 - Grade 3 and above required to wear face masks that fully cover the nose and mouth
- Secondary Students (middle and high school):
 - All students required to wear face masks
- As recommended by the CDC, time will be dedicated to teaching and reinforcing the use of face coverings



Staff and students are encouraged to bring their own reusable cloth masks/face coverings to ensure a comfortable fit. In the event a student forgets a mask/face covering, masks will be provided at the school for use by the student for that day. Reusable cloth face masks must be washed daily. Bandanas and face masks with air vents will not be allowed. Austin ISD will provide a face covering (face mask or face shield as appropriate) to students, staff, service providers, and approved visitors who arrive at a school or other facility without one. Face shields will be provided to all who are required to wear one. Accommodations to the required use of face masks and/or shields will be made on a case-by-case basis for students and staff.

Washing Hands and Use of Hand Sanitizer

Keeping our hands clean is one of the simplest and most important ways we can prevent the spread of COVID-19 and other infectious diseases. The [CDC](#) recommends that everyone wash their hands frequently throughout the day. All Austin ISD campuses and facilities will:

- Promote frequent 20-second hand washing practices among students and staff
- Ensure that all students and staff wash their hands
 - before and after meal service
 - after handling his/her face covering
 - after blowing his/her nose, coughing, or sneezing
 - after touching a door handle
 - after using the restroom
 - between activities
- Have hand sanitizer available at campus entrances, in classrooms, in the office area, and in common areas throughout the campus

When soap and water is not available, students and staff will use hand sanitizer that contains at least 60% alcohol.

Additional Health and Safety Protocols

- Student-friendly graphics with reminders will be displayed throughout the school for:
 - Noticing symptoms
 - Maintaining social distance
 - Frequent and thorough hand-washing
- Soft furnishings, soft toys, and other items that are hard to disinfect will be removed from classrooms
- Classroom furniture will be arranged to ensure social distancing between student desks and between teacher and students' desks

Responding to a Suspected Case or Lab-Confirmed Case of COVID-19

Austin ISD is committed to putting health and safety protocols in place that will prevent the occurrence and/or spread of COVID-19. However, we must be prepared to quickly and effectively respond to a lab-confirmed or suspected case of COVID-19 at a school or other Austin ISD facility.

Responding to a Possible COVID-19 Case at a School

- Any student who shows symptoms, while at school, will immediately be sent to the campus health room to be evaluated by health room staff. If it is determined that the symptoms could possibly be associated with COVID-19, the student will then be separated in an identified isolation space from others until he/she is picked up or is able to return home. Any staff who shows COVID-19 symptoms, while at school/work, will immediately be separated in an identified isolation space from others, until they are picked up or are able to return home.
- All areas used by the student or staff who show COVID-19 symptoms while at school will be thoroughly cleaned and disinfected as soon as is feasible.
- Students and staff who report feeling feverish will be given an immediate temperature check to determine if they are symptomatic for COVID-19.

Responding to a Lab-Confirmed Case at a School

In accordance with federal, state, and local laws and regulations, including confidentiality requirements of the Americans with Disabilities Act and Family Educational Rights and Privacy Act, if an individual who has been in a school is lab-confirmed to have COVID-19, the school must notify its local health department. The school will close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) or the entire school if all areas have been exposed until the non-porous surfaces in those areas can be disinfected and for up to five days.

Consistent with school notification requirements for other communicable diseases and consistent with legal confidentiality requirements, Austin ISD will notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID-19 case is identified among students, teachers or staff who participate in any on campus activities. Those students and staff that have had direct contact/primary exposure with the affected school member in the last seven days will need to quarantine for 14 days. This includes students and staff who have been a part of the affected school member's:

- Classroom
- Bus route
- Extracurricular activities
- Household members of the affected school member that attend school/work at AISD

All students who are quarantined will transition to remote learning for the duration of the quarantine period. If quarantined students/staff have no symptoms arise during the 14-day quarantine period, they can return at the end of the 14-day period. If quarantined students/staff have symptoms arise during the 14-day quarantine period, they will need to meet the criteria listed below for those that are confirmed positive before returning to school.

Criteria for Returning to School or Work After a Confirmed or Suspected Case of COVID-19

Any individual who is either lab-confirmed to have COVID-19 or experiencing the symptoms that could be COVID-19 (listed above) must stay home throughout the infection period (whether symptomatic or asymptomatic), and cannot return to school or work until either meeting the symptom-based or testing-based criteria for returning, and provide documentation of negative test results and/or a doctor’s note giving clearance to return.

Symptom-Based Criteria (must meet all three criteria to return):

1. At least 1 day (24 hours) has passed since recovery (resolution of fever without the use of fever-reducing medications); **AND**
2. The individual has improvement in symptoms (e.g., cough, shortness of breath); **AND**
3. At least 10 days have passed since symptoms first appeared

Testing-Based Criteria

1. Receive a negative COVID-19 test result

Additionally, any individual who is lab-confirmed to have COVID-19, but is asymptomatic (has not experienced any symptoms), may return to school or work after meeting one of the following criteria:

1. 10 days have passed since receiving a positive COVID-19 test result, **OR**
2. Receive a negative COVID-19 test result

Any individual wanting to access COVID-19 testing sites can find them on the [approved COVID-19 testing location](#).

Transportation

Austin ISD’s transportation scheduling team will collaborate with campuses to determine family

transportation needs and coordinate bus routes based on route capacity and needed accommodations. Safety remains at the forefront of this effort. Bus procedures will:

- Follow local health authority, state, and CDC guidance and recommendations
- Adhere to Austin ISD's Protocol/Precautions for COVID-19
- Require all students to wear a face covering, Austin ISD protocols outlined in this document
- Implement social distancing seating assignments whenever feasible. Maximum allowable seating will be two per seat and the seat behind the driver will be closed.
- Provide hand sanitizer stations on buses
- Implement procedures for health check of employees
- Require that bus teams always wear a face covering while operating a school bus
- Load the students starting at the rear of the bus, and unload starting from the front of the bus
- Allow only eligible students to ride their assigned buses due to capacity. (Special Education students' siblings may not ride until further notice)
- Keep windows open at all times or as much as possible
- Encourage families to drop students off, carpool, or walk with their students to school to reduce possible virus exposure on buses, per Texas Education Agency and District recommendation
- Thoroughly clean buses after each bus trip, focusing on high touch surfaces such as bus seats, steering wheels, knobs, and door handles; during cleaning, windows will be opened to allow for additional ventilation and air flow



Meal Service

In line with the CDC and TEA recommendations to ensure safety for students and staff, breakfast and lunch will be offered in the classroom at all Austin ISD schools for the 2020-21 school year. Protocols for safe and sanitary meal service will be put in place at all schools. These protocols include:

- Require food service staff to have their temperature checked and go through a health screening each day
- Require food services staff to wear facial coverings and gloves during all food preparation and service
- Ensure teachers and staff assisting with meal distribution in the classroom wear facial coverings and gloves
- Deliver breakfast and pre-packed lunches in coolers outside of the classroom to avoid additional staff entering the classroom space
- Implement hand washing with soap and water for 20 seconds by students and staff before and after meal service (hand sanitizer may be used when soap and water is not available)
- Sanitize the food serving table prior to, during, and after each meal service
- Maintain 6-ft social distance between staff and students during meal service whenever feasible
- Provide desk shields for student use while eating without mask on
- Do not allow sharing of desks/tables or food
- Do not allow saving of perishable food items for consumption at a later time

Austin ISD will continue to run [curbside service](#) at some locations for students who remain 100% remote, if needed.



Teacher and Employee Support

Professional Learning

When remote learning began in March and April, there was a great effort to prepare our teachers for the new context. Teams from throughout the district as well as our own teacher leaders stepped up to begin supporting each other. While students were utilizing the At Home Learning site, teachers had two weeks to learn the fundamentals of online learning before resuming classes. Professional learning for teachers has continued throughout the summer. Teachers have access to approximately 500 synchronous (live) sessions over the summer as well as targeted courses provided asynchronously (online at their own pace). We had just under 14,000 registrations in our systems for professional learning sessions. These numbers do not account for the additional independent and self-paced courses teachers have been completing.

In preparation for reopening, Austin ISD will structure all professional learning into four main priorities:

- Welcome Back and Health/Safety Orientation
- Whole-child, Trauma-informed, Social and Emotional Learning, Culturally Proficient and Inclusive Practices
- Learning Standards to Guide the Student Experience and Communicate Progress Toward

Mastery

- High-Quality Online Experiences, Interaction and Feedback

In August, teachers will receive a professional learning “playlist” that outlines the key learning goals, requirements and choice learning opportunities in these four categories. Two days of professional learning will be provided by the district for staff to reflect, self-assess and continue their journey toward key competencies in these four professional learning priority areas. Additional days prior to students returning will provide teachers the opportunity to work with their campus communities and learn about campus-specific procedures, protocols and priorities. Days will also include dedicated planning and preparation time for the return of students.

Families First Coronavirus Response Act (FFCRA)

On April 1, the FFCRA was enacted to provide leave options for employees who are unable to work due to COVID-19 related reasons. FFCRA will expire on 12/31/20. For further information please visit, [Employee Rights and Paid Sick Leave and Expanded Family and Medical Leave Under the Families First Coronavirus Response Act](#), page.

Communication

Throughout this process, hearing from multiple viewpoints has been a priority, and sustaining open communication with the Austin ISD community is one of our guiding principles. We have held numerous Conversation Circles with students, parents, and staff to hear directly from our community and provided these engagements in multiple languages to ensure we were reaching all members of our community. In addition, we sent surveys to students, families, and staff and will continue to do this throughout the summer. We recognize as we learn more about COVID-19 and as our guidelines from local, state and federal agencies change, so may your plans for the 2020-2021 school year.

We included parents, staff, and community members in our Advisory Group who reviewed our plans and provided feedback. Community members included doctors, nurses, and Austin ISD partners.

Currently we are collaborating with the UT Austin COVID-19 Modeling Consortium. This team supports our community by providing decision-support analysis to protect the health and well-being of our community.

Austin ISD is happy to announce the launching of a new way to stay connected. The AISD mobile application will allow all AISD community members to stay current with receiving notifications from the district and campuses for which they wish to subscribe. The mobile app will also be helpful for individuals that wish to perform a digital COVID-19 self-screening before

coming into contact with others or before leaving home for work or school. Lastly, the app allows for quick access to the district calendar. Locate the free, Austin ISD Mobile App, in the digital store for your mobile device by searching for Austin ISD. Simply choose the option to download to install and begin using this new engagement tool offered by Austin ISD .

Our [Let's Talk](#) platform continues to be available to receive your questions and feedback. Families can also send a Let's Talk! Text to (512) 886-6434 or call the Family Support line at (512) 414-9187. Support is available Monday - Thursday from 7 a.m. - 6 p.m. Additionally, we are sending out weekly [Summer Vision 2020](#) newsletters to keep our community informed about our plans. Finally, we have started a new Superintendent check-in video series, wherein our Superintendent discusses reopening plans with district staff and administrators. The videos are updated multiple times a week on the [AISD Facebook](#) and [YouTube channels](#). The district also hosted two hour-plus information sessions, one focused on remote learning and the other on on-campus instruction.

Again, thank you for your participation and flexibility during our COVID-19 environment. As the virus and guidelines change, we will adjust to keep our community safe. For the most updated information, please refer to our [COVID-19](#) webpage.

Final Thoughts

During this uncertain time we are all looking for answers and certainty, and while we can't be certain of what the next few weeks or months ahead hold for our community, there are some things we know for sure. First and foremost, Austin ISD wants to be home for you - our students, our staff, our families, and the greater Austin community. We will continue to listen, learn, plan, and adjust. We will follow health guidance from local, state, and federal governing bodies in order to make the best decisions to keep our students, staff, and families safe.

For now, we know that COVID-19 will continue to be present, so we will continue to be vigilant and encourage everyone to do their part in mitigating the spread of the virus to the greatest degree possible. We look forward to the day when we can welcome everyone back to our schools and facilities. Until then, Austin ISD remains committed to providing all students with an equitable, rigorous, and engaging learning experience each day, maintaining open communication with our community, and keeping the health and safety of our Austin ISD family at the forefront.

Acknowledgements

Preparing for the start of the 2020-2021 school year and our eventual return to schools has been, and will continue to be, a collaborative community effort. Austin ISD is grateful to everyone who has contributed their voice to the process.

The members of the Austin ISD Reopening Task Force have worked diligently this summer to ensure that we are able to safely begin the school year. Austin ISD thanks each person who has been a part of developing this plan and will continue to adjust the plan as local, state, and federal guidance is received and health conditions evolve.



The Austin Independent School District

Reopening Plans for the 2020–21 School Year

Addendum A - Sample Schedules

Sample Schedules for Remote Learning

Being mindful of the guidance from the Texas Education Agency ([TEA](#)), Austin ISD has developed draft sample schedules for elementary, middle, and high school for remote instruction. These schedules are being provided as general samples. They will be adjusted as needed by campuses. Secondary students will receive their schedule from their assigned school as the beginning of the school year approaches, and elementary school students will receive their schedules on the first day of school.

Helpful Definitions	
Synchronous Instruction	<p>Synchronous instruction requires students and teacher to be present at the same time online.</p> <p>Examples</p> <ul style="list-style-type: none">● Live interactive classes with students and teachers participating in real time● Teacher-supported work time on video conference calls● Scheduled and online tests
Asynchronous Instruction	<p>Asynchronous instruction does not require students and teacher to be present online at the same time</p> <p>Examples</p> <ul style="list-style-type: none">● Self-guided online courses with intermittent teacher instruction● Pre-assigned work with formative assessments on paper or in learning system such as BLEND (Seesaw will be available as a resource for Pre-K–2 grades)● Pre-recorded videos of instruction

Sample Pre-K Daily Schedule for 100% At-Home Remote School Day

- Asynchronous lessons will reflect the integrated content areas and support oral language development and emergent literacy and math skills.

Synchronous	Asynchronous
Time	Instructional Activity
20 minutes	Opening Morning Meeting with Class (pledge, songs with movement, read aloud or discussion-based unit of study, review learning targets)
30 minutes	Brain Breaks & Transitions (Will be split into 10-minute breaks and scheduled when needed.)
20 minutes	Small Group 1
20 minutes	Groups 2, 3 & 4 work on instructional menu
20 minutes	Small Group 2
20 minutes	Groups 1, 3 & 4 work on instructional menu
30 minutes	Recess
20 minutes	Small Group 3
20 minutes	Groups 1, 2 & 4 work on instructional menu
20 minutes	Small Group 4
20 minutes	Groups 1, 2 & 3 work asynchronously on instructional menu
30 minutes	Lunch
20 minutes	Workout for Wellness
70 minutes	Asynchronous: Intentional Play-Based Center Activities - All students will engage in play-based center activities aligned with overarching themes/units and the Texas PK Guidelines and Skills Domains.
	Synchronous 1:1 Instruction (as needed) - Teacher provides specific, child-centered, individual instruction at least once per week.

Note: PK will be taught with a combination of asynchronous and synchronous learning opportunities with a minimum of 60 daily synchronous minutes with no more than 15-20 consecutive minutes

Sample Kindergarten Daily Schedule for a 100% At-Home Remote School Day

Synchronous	Asynchronous
Time	Instructional Activity
15 minutes	Synchronous Morning Message and SEL Focus of the Week
15 minutes	Reading Whole Group Lesson
30 minutes	Brain Breaks & Transition (Will be split into 10-minute breaks and scheduled when needed.)
20 minutes	Integrated Unit of Study
20 minutes	Reading or Math Small Group 1
30 minutes	Groups 2, 3 & 4 work independently on instructional menu
20 minutes	Reading or Math Small Group 2
30 minutes	Groups 1, 3 & 4 work independently on instructional menu
20 minutes	Reading or Math Small Group 3
30 minutes	Groups 1, 2 & 4 work independently on instructional menu
20 minutes	Reading or Math Small Group 4
30 minutes	Groups 1, 2 & 3 work independently on instructional menu
30 minutes	Lunch
30 minutes	Recess
30 minutes	Special Areas (Music, Art, Physical Education)
20 minutes	Math Whole-Group Lesson
30 minutes	Independent work on instructional menu

Note: K will be taught with a combination of asynchronous and synchronous learning opportunities with a minimum of 60 daily synchronous minutes

Sample 1st-2nd Grade Daily Schedule for a 100% At-Home Remote School Day

Synchronous	Asynchronous
Time	Instructional Activity
15 minutes	Synchronous Morning Message and SEL Focus of the Week
15 minutes	Reading Whole Group Lesson
30 minutes	Brain Breaks & Transition (Will be split into 10-minute breaks and scheduled when needed.)
20 minutes	Integrated Unit of Study Language Arts, Social Studies, Science, Math
20 minutes	Reading or Math Small Group 1
30 minutes	Groups 2, 3 & 4 work independently on instructional menu
20 minutes	Reading or Math Small Group 2
30 minutes	Groups 1, 3 & 4 work independently on instructional menu
20 minutes	Reading or Math Small Group 3
30 minutes	Groups 1, 2 & 4 work independently on instructional menu
20 minutes	Reading or Math Small Group 4
30 minutes	Groups 1, 2 & 3 work independently on instructional menu
30 minutes	Lunch
30 minutes	Recess
30 minutes	Special Areas (Music, Art, Physical Education)
20 minutes	Math Whole-Group Lesson
30 minutes	Independent work on instructional menu

Note: 1st and 2nd grade will be taught with a combination of asynchronous and synchronous learning opportunities with a minimum of 90 daily synchronous minutes

Sample 3rd- through 5th-Grade Daily Schedule for a 100% At-Home Remote School Day (6th-grade at elementary will be similar with the inclusion of band and orchestra.)

Synchronous	Asynchronous
Time	Instructional Activity
20 minutes	Synchronous Morning Message and SEL Focus of the Week
30 minutes	Language Arts/Social Studies - Whole-Group Lesson
30 minutes	Language Arts - Independent Practice
30 minutes	Social Studies
45 minutes	Special Areas (Music, Art, Physical Education)
30 minutes	Math - Whole-Group Lesson
30 minutes	Math - Independent Practice
15 minutes	Science - Whole-Group Lesson
30 minutes	Science - Lab and Independent Practice
10 minutes	Brain Break & Transition (Will be scheduled when needed in the campus-specific daily schedule.)
30 minutes	Lunch
90 minutes	Intervention/Small Group Instruction
30 minutes	Flexible Independent Practice - Reading, Math, Science

Note: 3rd-5th grades will be taught with a combination of asynchronous and synchronous learning opportunities with a minimum of 90 daily synchronous minutes; 6th grade will be taught with a minimum of 120 synchronous minutes

Sample DUAL LANGUAGE Pre-K/Kindergarten Daily Schedule for a 100% At-Home Remote School Day

Synchronous		Asynchronous	
Time	Instructional Activity		
15 minutes	Morning Message and SEL Focus of the Week (pledge, songs with movement, review learning targets)		
15 minutes	Oracy Building Whole Group Lesson		
30 minutes	Brain Breaks & Transitions (Will be split into 10-minute breaks and scheduled when needed.)		
20 minutes	Integrated Unit of Study Spanish Language Arts &, Social Studies		
20 minutes	Reading or Math Small Group 1		
30 minutes	Groups 2, 3 & 4 work independently on instructional menu		
20 minutes	Reading or Math Small Group 2		
30 minutes	Groups 1, 3 & 4 work independently on instructional menu		
20 minutes	Reading or Math Small Group 3		
30 minutes	Groups 1, 2 & 4 work independently on instructional menu		
20 minutes	Reading or Math Small Group 4		
30 minutes	Groups 1, 2 & 3 work independently on instructional menu		
30 minutes	Lunch		
30 minutes	Recess		
30 minutes	Special Areas (Music, Art, Physical Education)		
20 minutes	Math Whole-Group Lesson	Math Whole-Group Lesson	
15 minutes	English Language Arts Whole-Group Lesson	English Language Arts Whole-Group Lesson	
15 minutes	Math and English Language Arts Independent work on instructional menu		
KEY	• Spanish Language of Instruction	• English Language of Instruction	

Note: Pre-K and K will be taught with a combination of asynchronous and synchronous learning opportunities with a minimum of 60 daily synchronous minutes; Pre-K will have no more than 15-20 consecutive synchronous minutes

Sample DUAL LANGUAGE 1st-Grade Daily Schedule for a 100% At-Home Remote School Day

Synchronous		Asynchronous	
Time	Instructional Activity		
15 minutes	Synchronous Morning Message and SEL Focus of the Week (pledge, songs with movement, review learning targets)		
15 minutes	Oracy Building Whole-Group Lesson		
30 minutes	Brain Breaks & Transitions (Will be split into 10-minute breaks and scheduled when needed.)		
20 minutes	Integrated Unit of Study Spanish Language Arts &, Social Studies		
20 minutes	Reading or Math Small Group 1		
30 minutes	Groups 2, 3 & 4 work independently on instructional menu		
20 minutes	Reading or Math Small Group 2		
30 minutes	Groups 1, 3 & 4 work independently on instructional menu		
20 minutes	Reading or Math Small Group 3		
30 minutes	Groups 1, 2 & 4 work independently on instructional menu		
20 minutes	Reading or Math Small Group 4		
30 minutes	Groups 1, 2 & 3 work independently on instructional menu		
30 minutes	Lunch		
30 minutes	Recess		
30 minutes	Special Areas (Music, Art, Physical Education)		
20 minutes	Math Whole-Group Lesson		
15 minutes	English Language Arts Whole-Group Lesson		
15 minutes	Math and ELA Independent work on instructional menu		
KEY	• Spanish Language of Instruction	• English Language of Instruction	

Note: 1st grade will be taught with a combination of asynchronous and synchronous learning opportunities with a minimum of 90 daily synchronous minutes

Sample DUAL LANGUAGE 2nd-Grade Daily Schedule for a 100% At-Home Remote School Day	
Synchronous	Asynchronous
Time	Instructional Activity
15 minutes	Synchronous Morning Message and SEL Focus of the Week (pledge, songs with movement, review learning targets)
15 minutes	Oracy Building Whole-Group Lesson
30 minutes	Brain Breaks & Transitions (Will be split into 10-minute breaks and scheduled when needed.)
20 minutes	Integrated Unit of Study Spanish Language Arts &, Social Studies
20 minutes	Reading or Math Small Group 1
30 minutes	Groups 2, 3 & 4 work independently on instructional menu
20 minutes	Reading or Math Small Group 2
30 minutes	Groups 1, 3 & 4 work independently on instructional menu
20 minutes	Reading or Math Small Group 3
30 minutes	Groups 1, 2 & 4 work independently on instructional menu
20 minutes	Reading or Math Small Group 4
30 minutes	Groups 1, 2 & 3 work independently on instructional menu
30 minutes	Lunch
30 minutes	Recess
30 minutes	Special Areas (Music, Art, Physical Education)
20 minutes	Math Whole-Group Lesson
15 minutes	ELA Whole-Group Lesson
15 minutes	Math and ELA Independent work on instructional menu
KEY	<ul style="list-style-type: none"> ● Spanish Language of Instruction ● English Language of Instruction

Note: 2nd grade will be taught with a combination of asynchronous and synchronous learning opportunities with a minimum of 90 daily synchronous minutes

Sample DUAL LANGUAGE 3rd- through 5th-Grade Daily Schedule for a 100% At-Home Remote School Day	
Synchronous	Asynchronous
Time	Instructional Activity
20 minutes	Synchronous Morning Message and SEL Focus of the Week
30 minutes	Spanish Language Arts / Social Studies Whole-Group Lesson
30 minutes	Spanish Language Arts / Social Studies Independent Practice
45 minutes	Special Areas (Music, Art, Physical Education)
30 minutes	Math Whole-Group Lesson
30 minutes	Math Independent Practice
30 minutes	English Language Arts Whole-Group Lesson
30 minutes	English Language Arts Independent Practice
10 minutes	Brain Break & Transition (Should be placed when needed in the daily schedule.)
30 minutes	Lunch
30 minutes	Science Whole-Group Lesson
30 minutes	Science Lab and Independent Practice
45 minutes	Intervention/Small Group Instruction (Language of Instruction)
30 minutes	Flexible Independent Practice - Reading, Math, Science (Language of Instruction)
KEY	<ul style="list-style-type: none"> ● Spanish Language of Instruction ● English Language of Instruction ● Instruction will be provided in the language of the the content area

Note: 3rd-5th grades will be taught with a combination of asynchronous and synchronous learning opportunities with a minimum of 90 daily synchronous minutes; 6th grade will be taught with a minimum of 120 synchronous minutes

Sample Secondary Weekly Schedule for 100% At-Home Remote School Day	
Synchronous	Asynchronous
Time	Instructional Activity
9:00-9:15	Advisory
9:15-10:15	English - 60 min
10:15-11:15	Math - 60 min
11:15-11:30	Morning Break
11:30-12:30	Science - 60 min
12:30-1:15	Lunch Break
1:15-2:15	Social Studies - 60 min
2:15-3:15	Elective 1 - 60 min
3:15-3:30	Afternoon Break - 15 minutes
3:30-4:30	Elective 2 - 60 min
Note: 180-240 minutes a day will be synchronous instruction; times will vary from campus to campus	