

THES PTA Board Meeting — Tuesday October 1st
THES Library

In attendance — Cesar Benavides, Merrideth Jiles, Lydia Hatstrup, Ed Hatstrup, Brittany King, Gretchen Otto, Fred Wu, Talitha Green, Edith Rios, Rebecca Roemisch, Michelle Navarro, Dinorah de la Torre, Meg Solley

1. Call to Order/Board Business

- a. Introductions
- b. Lydia Hatstrup designated as temp secretary for Jonna Ball
- c. Board meeting minutes approval, Merrideth moved, minutes approved; September meeting minutes approval, Merrideth moved, minutes approved
- d. Building Use Applications: For events on school grounds, we have to notify the district by completing an application. All events and dates can be included on one application in advance of the events. Lydia Hatstrup to compile list.

2. Committee Reports

a. Treasurer - Fred

- i. Fred Wu moving away, transitioning responsibilities to Ed Hatstrup officially by November board meeting.
- ii. Audit committee initial report on 2018/2019 financials — need to finish up review of relevant files on Box before submitting final report, will send via email prior to next meeting.
- iii. Insurance: Board insurance policy needs to be renewed, \$765 to renew. Fred moves to renew board insurance, insurance renewal approved.
- iv. Bank transition: Recommended by Ed that our PTA switch banks from Wells Fargo to Frost Bank to develop a mutually beneficial relationships. Fred Wu moved to transition, transition approved.
 1. Note: Travis Heights Elementary School PTA is preferred account name. Our EIN is PTA Texas Congress, and we've had challenges with this not matching check names in the past. Ed to investigate and make recommendations.
- v. Expenses: minimal Back to School & Carnival expenses to date.
- vi. Grant Proposals
 1. Mrs, Mary Friedman asking for \$347.80 toward THES yearbook. Fred Wu moved to approve the grant for \$250, grant approved.
 2. Ms. Freeman (special Ed teacher) asking for \$250.04 for hands-on learning materials to improve reading fluidity among 8 students. Fred Wu moves to approve grant, grant approved.

b. Principal's Report – Michelle

- i. New canopies installed; 5th grade camping trip a success – looking to do another in the future. Based on feedback from previous year on scholarship handouts not well received, this year implemented an optional work opportunity to earn the trip; Educating the teachers on grant opportunities.

- ii. Staffing: Recruiting a new PreK teacher, 4th grade teacher and TA
 - iii. Beautification Day was a success. Teacher feedback is that they want to do it again. Meredith is proposing a fundraiser to do more beautification work.
 - iv. Title 1 Budget Update: looking at software licenses to determine critical need given shortfall in budget. Attendance snapshot date is October 25th, need to encourage attendance that day, include a notice in the e-folder for next week.
 - c. Thunderboard Report - Gretchen
 - i. Karyn Couvillion new parent co-chair
 - d. Fundraising Report – Lydia
 - i. Focused on Carnival raffle donation effort, meeting with South Congress hotel to discuss partnership for Fall Dinner space, working on email campaign to improve education and awareness among parents about funds needed
 - e. Advocacy Report - none, meeting is taking place the following day in the library
 - f. Membership Report – Meg
 - i. 103 members, 85 parents\18 teachers/admins, Ice Cream social is the biggest driver of memberships.
3. Unfinished Business/Review of Previous Month’s Events
- a. Back to School Night: Not many potluck items, some confusion over agenda, long lull between start and general meeting
 - b. PTA membership drive: consider education to parents of the low level of commitment, benefit to the school for signups.
4. New Business/Planning for Upcoming Events
- a. Fall Carnival: typically PTA board volunteers to handle ticket sales; Discussion that ticket prices need to be simplified, suggestion from Principal on making games free and charge for food in future years.
 - b. Kristy Lipman looking into more march, hats, water bottles, nicer shirt for staff but needs someone to take this over. Awards assembly, PBL showcase, I Heart THES are good opportunities to sell merch – need to order this fall. Merrideth volunteered.
 - c. Thunderbird Curbside: implementing new rewards program for school. Looking for volunteers once a month to stuff bags based on orders from kids.
 - d. Wildman Woods – Merrideth met with AISD to partner with us on this, moving along.
 - e. Fall Dinner - Tentative Date is any Monday/Tuesday the first several weeks in November. Ed and Lydia Hattrup meeting with David at South Congress hotel to discuss using space and donating food.