

THES PTA Board Meeting Minutes
Tuesday, May 1, 2018, 4:00 p.m.
Lisa Robertson's office

Present: Eliza Platts-Mills, President; Regan Ellmer, Vice President; Dave Lamkin, Treasurer; Gretchen Otto, Secretary; Lisa Etzel, 2nd grade teacher; Colin Clark, Advocacy Team; Lisa Robertson, Principal, Fred Wu, incoming treasurer, Jonna Ball, outgoing Fundraising Comm/incoming secretary. New teacher reps: Edith Rios and Brittany King.

Eliza called the meeting to order at 4:05 p.m. Introductions, welcome to new PTA board members.

Updates on candidates for officer positions: New teacher reps will be Ms. Rios and Ms. King!

Started off with a brief discussion of planning for the Ice Cream Social. There will be a PTA board meeting at Jonna's on June 5 to plan the social, plus another meeting in August a few days ahead of time to make sure all is covered.

Eliza moved and Regan seconded a motion to approve the minutes of the April board meeting. *Motion carried.*

Principal's report: New principal will start July 14 (who=TBD). Teacher appreciation is going well! First round of 5th grade STAAR continues to close the econ dis gap. And SpEd kids passing rate improved! Talent Show at potluck! 15 performances scheduled. Need help organizing that. May 12, 3-6pm. Performances 4-5pm. Brief aside here about planning the potluck, working on getting food/drink donations, finding volunteers. Enrollment is almost at 300!

Treasurer's Report (Dave): See report attached. We are at \$28,000 for total fundraising thanks to Kerbey Lane. Do more restaurant fundraising? Do more often, but don't burn people out. Will explore. Side discussion of better use of ClassDojo. Two action items: financial review committee (Eliza to ask Betty, Cesar, and Oliver), and authorize Fred Wu to be a signatory on our account.

Dave moved and Jonna seconded a motion to approve making Fred Wu the signatory on our account. *Motion carried.*

Fundraising committee report: No report given

Advocacy Team report (Colin/Gretchen): Work on immigration folders continues. Update on Travis Park Heroes. Discussion of RPP application on streets near school. Also discussions about Safe Routes to School, about HEB moving, and about advocacy for school finance.

Eliza moved and Lisa seconded a motion to approve Eliza writing a letter in opposition to the RPP application. *Motion carried.*

NEXT ADVOCACY MEETING: May 22, 5:30pm, at Wildflower

Thunderboard Report (Gretchen): No report given

Calendar Review

- STEAM day – review from Regan, seemed to go well.
- Teacher Appreciation Week, Week of April 30th –Daniela and Willow are organizing and it is under control. Want to do a raffle for teachers.
- Tues, May 8th Guerro’s Camp Champions Fundraiser—Julie is organizing
- Gretchen gave a brief report/summary of calendar survey. *See full results attached.*

Discussion of PTA Goals for Rest of Year (10 minutes)—not covered

Next PTA Board Meeting: Tuesday, June 5, 4pm to 5:30pm

Meeting adjourned at 5:30 p.m.

Minutes by Gretchen Otto, Secretary

Approved 6/5/2018

TREASURER REPORT

PTA BOARD MEETING MAY 1, 2018

○ **2017-2018 FINANCIALS FOR 11 MONTHS ENDED APRIL 30, 2018**

I will try to have these ready for the meeting, but since we are meeting on the first of May, I may not yet have the closeout numbers from Wells Fargo through end of April. As always, there will be two (2) P&L statements -- one for our regular (primary) checking account, and one for the reserve account. Jonna Ball continues in her role to review the Wells Fargo bank statements each month.

- **I HEART THES** We have realized \$25,917 in donations, including \$1,100 in non-cash donations (gift certificates). Remember that online donations are processed through PayPal, which deducts a nominal fee for each transaction.

- **CAMP CHAMPIONS 2018** So far we have received \$750 in online donations (5 donors).

- **MEMBERSHIP UPDATE.** No change from last month -- 79 memberships.

- **MINI-GRANT APPLICATIONS.** No new applications have been received.

- **2018-2019 BUDGET.** As you already know, the 2018-2019 Budget was accepted by both your Board and the general membership. After June 1, Fred Wu will be using this Budget for disbursements, tracking expenses, and producing the monthly financials.

- **ANNUAL FINANCIAL REVIEW.** Remember that your Board must chose at least 2 (preferably 3) outside reviewers to inspect and make a report on the 2017-2018 financials. The review must take place after June 1, but before the first PTA Board meeting of the new school year.

- **CHECK SIGNERS.** Subsequent to June 1, your Board must authorize Fred Wu to be a check signer on the account. Gretchen Otto was already added last year as a backup – your Board could do the same this year and appoint another backup if Fred or Gretchen is not available to sign.