

**THES PTA Board Meeting Minutes**  
**Tuesday, March 7, 2017, 4:30 to 6pm in Library**

Present: Eliza Platts-Mills, President; Julie Ulrich, Vice President; Manuel Garcia, Co-Vice-President; Dave Lamkin, Treasurer; Jill Wiggins, Secretary; Colin Clark, Advocacy; Jonna Ball, Fundraising

Eliza called the meeting to order at 4:35 p.m.

Review of prior minutes was tabled.

**Treasurer's report:**

Dave Lamkin reported that new teacher Laura King submitted a request for reimbursement for teacher supplies. He is waiting for an invoice for library expenses, around \$500 for library allocation.

We would like to get books in Farsi and Pashto for about \$150

Ms. Villanueva requested a minigrant for 80 place value dry erase boards for \$268, which was approved by Ms. Robertson. Andee Cooper requested \$40 for a course to set goals.

**Motion to move \$400 from minigrant fund to teacher supplies. Motion approved.**

Jonna reported that the fundraiser did well, for first time out. There were 111 donors. Grand total was \$26,979, and she's still waiting for check from Bunkhouse.

Lambert group also made a commitment but may overlap with Bunkhouse; the total could go to \$27,979. She is still working on some business partnerships but they may be in-kind.

Jonna recommended an earlier start next year.

Discussion of ways to thank the business donors; Jonna is writing thank-you letters. Jonna will look at other ways such as banners.

Jonna has not submitted reimbursement for key chains

**Thunderboard Report**

Julie said there has been a discussion about having breakfast in the classrooms starting at 7:30. Duty time for teachers doesn't change. Kelly will check about food allergies and whether teachers get breakfast.

There was also a discussion of the school budget.

Group from Thunderboard is going to look at what the value of blended learning is.

Budget gaps will fall to the PTA to try to fill.

**Advocacy Team Report**

Colin reported there would be a tenants' rights meeting the next night.

Discussion about immigrant families who are scared of deportation: could we provide a list of families that can help with things like taking kids home or going grocery shopping. Jonna has a list of families who said they'd be willing to help. We need ways for families to get to know each other. Daniela can help linking the families.

### **Follow up on Action Items from last meeting**

- Safe Routes to School (update from meeting with Bike Austin)
- T-shirt Design Sales Plan—we have a volunteer to do design work. Ms. Isoline has agreed to do it earlier. We don't have a volunteer to organize the sales portion.

### **Event Debriefs**

- Spring Beautification Day – more turnout than usual for spring. No access to the building was an issue
- PTA Rally Day—good turnout.

### **Upcoming Events Check-In/Planning**

- Guero's Fundraiser/End of Year Event will be Tuesday, May 16. This should be led by fourth-grade parents because it's a fundraiser for Camp Champion.
- PTA Officer Election planning: Discussion of volunteers and PTA officers. Vice President needs to be an elected position, and Manuel will be doing the carnival. It needs to be made clear that Julie U. is doing VP plus two other volunteer positions. The new VP needs to fill only one piece. We still need a communications person. Julie is spending more time on the communications portion and estimates two or three hours a week, but could be split. Julie has created a system that could be taken over.

Discussion of event planning and whether events are for community building or fund raising and how to do both.

- Budget Planning Timeline (New budget starts June 1st)
- Open Volunteer Positions- Need to fill by April

Discussion of filling positions, plus secretary, which will also be vacant.

- Fundraising Team Members-
- Communications Chair & Team (E-folder, Wednesday Folders, Social Media, Web Content/updates)

Needed for next year:

- Carnival Co-chair to work with Manuel & Captains (Set up/Clean up, Volunteers, Marketing, Sponsorship, etc.)
  - PTA Vice President(s)
  - Tamalada leader and planning team
  - Cultural Festival Planning team (Performers, Cultural Tables, Mercado, Decorations)
  - Workshop Hospitality Coordinator in-training (Delia would like it to be her last year)
  - Welcome Coffee leader
  - T-shirts/Merchandise
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- **Next PTA Board Meeting: Tues, April 4, 4:30 to 6 p.m.**

**Meeting adjourned at 6:05 p.m.**